Welcome

We look forward to welcoming you soon in the Kursaal Interlaken.

CONGRESS-CHECKLIST

In order to be able to optimally prepare your congress and the orders for your booth, we've prepared the following checklist for you. If you still have questions about products, you can reach us at:

webshop@congress-interlaken.ch

In general

- Please note the packaging unit / piece size per item and the minimum order quantity
- Order the desired items on the desired day and delivery time
- If you place an order for an event / symposium or similar that is taking place in a different location as your booth, please do your order separately. When completing the order, name us the delivery location (e.g. Theatersaal) instead of your booth number



Furniture

- All furniture will be at your disposal on the set-up day
- If you wish to have carpet at your booth, you are free to lay it yourself or have it laid by our team. The laying of the carpet must be booked separately (see employees section).

For cooling

 If you like to use cooling space in the back office of the Kursaal Interlaken, please contact us in advance via webshop@congress-interlaken.ch

We need the following information:

- Content of the goods
- Packaging unit / size and weight
- Date of delivery

The goods must be delivered well labelled (company name & booth number) so that we are able to allocate them to the exhibitor. Please let us know, at what time and day the will be delivered and you will pick up your goods



Dishwashing

- Use the delivery slots to select the number of cleanings you need for glasses and porcelain
- On the days of the event, the dishes must be brought to the back office so that our team can take care of the cleaning. At the handover, you will be informed when you can collect the cleaned dishes again

Booth equipment

- All booth accessories are available on the set-up day
- O All items, whether IT or power accessories are booked once per congress
- The stand rental fee includes access to a T-13 standard power connection. All other connections are subject to a charge

Employees

- Hostesses and F&B staff have a minimum assignment of 2 hours. You enter the start time using the delivery slot. The quantity corresponds to the duration of the assignment
- If you wish to have your booth cleaned before the start of the event after set-up, book the 1st congress day delivery slot at 08.00 o'clock. The cleaning will thus be carried out the evening before. The final cleaning of the booth is already included in your booth rental fee

Gastronomy levy

- O Should you bring your own coffee and / or barista, please book the appropriate gastronomy levy
- If you bring food and / or beverages, please book the corresponding gastronomy levy Please let us know what type of food you are bringing with you and in what quantity
- If you distribute give-aways at your booth, please book the corresponding gastronomy levy
- If you require preparation space in our back office for your catering service, please book the start time using the delivery time. The quantity corresponds to the duration of the service. Let us know what kind of food will be preapared

Please note that the preparation site:

- only includes the working area
- the catering company must bring all utensils / kitchen tools itself
- a request must be made in advance for the use of ovens or other equipment

Please let us know the contact (name, telephone number and e-mail address) of your catering service via webshop@congress-interlaken.ch



INSTRUCTIONS CKI - WEBSHOP

CKI WEBSHOP

This shop will remain open for orders until 08:00 on the last Friday before the event. After that, we switch to the day shop with a reduced range of products, which will also remain accessible to you during the event.

Registration

- Create new account with all required information
- Orders must be completed, as the shopping cart will be reset to zero when you log in again.



Firma Privatperson	
Name	
Adresse	
Zusatz	
PLZ	
Ort	
Land	~
	Ø
Telefon	
Handy	
	RIEREN



Product Groups

We've defined the following product groups for the individual articles:

Food & Beverage

- Sandwich & Co.
- Breaks (Z'Nüni & Z'Vieri)
- Apéro
- Salads (Salate)
- Soups (Suppen)
- Lunch (Z'Mittag)
- Sweet&Fruity (Süss & Fruchtig)
- Mineral & Softdrinks
- Coffee&Tea (Kaffee & Tee)
- Beer & Wine (Bier & Wein)

Booth equipment

- Furniture (Mobiliar)
- Tableware (Tischwäsche)
- For cooling (Zum Kühlen)
- Dishes (Geschirr)
- Decoration (Dekoration)
- Stand accessories (Standzubehör)

Others

- Employees (Mitarbeitende)
- Gastronomy levy (G-Abgabe)



Article information

Furniture/ booth accessories

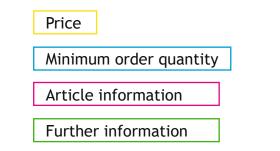
- is at your disposal on the set-up day
- Furniture and booth accessoires are booked **once** per event

Gastronomy levy

is booked once per event

Article

You will find the following information about each item:



			Kräutersalat		×
		122	Preis pro Stk exkl. MWST. Minde	estbestellmenge: 10	CHF 4.18
64.83 A	No.		25g saisonal - mit Kernen, Radiesch	en, Kräuter & Dressing serviert im Weckglas]
			Besondere Anweisungen		
			Hier können Sie einen Text eingebe	in um Ihre Bestellung anzupassen.	
	,	122	Maximal 40 Zeichen vegan glutenfrei laktosefrei		
rdatum	~	Lieferzeit	~ +	СНЕ 0.00	HINZUFÜGEN



Liefe

Order

Choose the required article e.g. dark bread sandwich

- 1. select delivery date and time
- 2. add day and time and confirm with the button
- 3. repeat this procedure for each additional delivery until all deliveries for the whole congress are recorded

	Ruch-Pausenbrot	×
	Preis pro Stk exkl. MWST. Mindestbestellmenge: 1	CHF 6.50
	Kurzbeschreibung	
an -	Wählen Sie den gewünschten Artikel:	Pflicht
	Roastbeef, Salat, Gurke und Senf	
	Poulet, Salat, Gurke und Senf	
	Salami, Salat, Gurke und Senf	
	Schinken, Salat, Gurke und Senf	
1 Martin	Rauchlachs, Salat, Gurke und Senf	
	Bergkäse, Salat, Gurke und Senf	
	Tomaten, Mozzarella, Rucola und Pesto	
	Grillgemüse, Hummus und Rucola	
Lieferdatum 🗸 Lieferzeit	→ + Снғ 0.00	HINZUFÜGEN

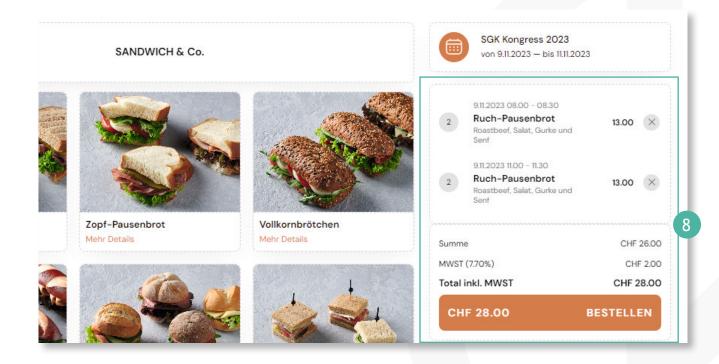


- 4. the delivery data is now recorded and can be seen in the upper area for each item in the store.
- 5. now you can enter the desired filling and number of pieces per delivery time. Repeat this process for each individual item.
- 6. if e.g. on November 10th, you don't want to have an order, please remove this area.
- 7. once all items have been recorded, complete your purchase using the «Add» (Hinzufügen) button

	Ruch-Pauser	nbrot		×
		MWST. Mindestbestellmen		CHF 6.50
	Kurzbeschreibung 9.11.2023	08.00 - 08.30	Menge 5	×
	9.11.2023	11.00 - 11.30	Menge	×
	10.11.2023	14.00 - 14.30	Menge	×
	Wählen Sie den ge	wünschten Artikel:		Pflicht
	Roastbeef, Sa	alat, Gurke und Senf		
-	O Poulet, Salat,	Gurke und Senf		
	🔵 Salami, Salat,	Gurke und Senf		
	Schinken, Sal	at, Gurke und Senf		
	Rauchlachs, S	Salat, Gurke und Senf		
.ieferdatum 🗸 Lieferzeit	~	+ Снг о.	00	HINZUFÜGEN



8. check your overview and confirm with ORDER (Bestellen)





- 9. enter your booth number (no text, only number), otherwise the process cannot be completd.
- 10. accept the Terms of Use and Privacy Policy
- 11. complete your order with the CONTINUE button.

Lieferort	SGR Kongress 2023 - Sho von 318.2023 - bis 1.9.2023	p.
hier den Stand angeben		
	1 318.2023 08.00 - 08.30 Vollkornbrötchen Rauchlachts, Salat, Gurke und Serr	6.9
Maximal 40 Zaichen	5 318.2023 08.00 - 08.30 Bruchschokolade	148.5
Persönliche Daten Sie erhalten eine digitale Bestätigung Ihrer Bestellung und der Rechnung per E-Mail.	10 318.2023 08.00 - 08.30 Apéro-Snacks (kalt) Chips und Nüssli	65.0
Salutation		
Frau	MWST (7.70%)	CHF 16.9
Vorname	Total inkl. MWST	CHF 237.4
Michèle		
Nachname		
Haegeli		
E-Mail		
haegeli@congress-interlaken.ch		
Hier können Sie einen Text eingeben um Ihren Bestellung anzupassen.		
Maximal 40 Zeichen		
Ich habe die Nutzungsbedingungen und Datenschutzerklärung gelesen und akzeptiere diese.		

